

TOWN OF EXETER
Approved Budget FY 2009-10

FTM: 06/09/09

ITEM	2008-09 Approved	2009-10 Approved	% Increase/Decrease FY 09 vs. FY 10	\$ Increase/Decrease FY 09 vs. FY 10	COMMENTS
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**II. MUNICIPAL GOVERNMENT -
BUDGET SUMMARY**

TOTAL SALARIES	797,463	875,744	9.82%	\$78,280.29	
TOTAL PUBLIC WORKS	211,690	221,745	4.75%	\$10,055.00	
TOTAL PUBLIC SAFETY	10,000	10,000	0.00%	\$0.00	
TOTAL PUBLIC HEALTH & WELFARE	10,157	12,907	27.07%	\$2,750.00	
TOTAL COMMUNITY SERVICES	22,288	21,088	-5.38%	-\$1,200.00	
GENERAL GOVERNMENT	784,308	801,469	2.19%	\$17,160.29	
ANIMAL SHELTER FUND	64,991	64,991	0.00%	\$0.00	
ADDITION TO THE \$400,000 RESERVE FUND	400,000	50,000	12.50%	50,000	Pursuant to Home Rule Charter, ARTICLE V, Section 511, Reserve Fund. Only \$50,000 of proposed \$450,000 affects the total Town budget.
TRANSFER STATION FUNDS	20,000	17,365	-13.18%	-\$2,635.41	
CAPITAL PROGRAM FUND	528,489	561,966	6.33%	\$33,477.24	
TOTAL MUNICIPAL GOVERNMENT	2,449,386	2,637,274	7.67%	\$187,887.41	

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**II. MUNICIPAL GOVERNMENT
BUDGET LINE-ITEMS**

A. SALARIES & WAGES

1	BOARD OF CANVASSERS	8,159.40	8,485.77	4.00%	\$326.38	Across the board increase
2	BOARD OF CANVASSERS CLERK	8,384.69	8,720.08	4.00%	\$335.39	Across the board increase
3	DIRECTOR OF PUBLIC WORKS	48,060.88	50,704.23	5.50%	\$2,643.35	Across the board increase for department heads
4	HIGHWAY WORKERS OVERTIME	22,000.00	28,000.00	27.27%	\$6,000.00	Estimated overtime
5	LIBRARY DIRECTOR	49,478.71	52,200.03	5.50%	\$2,721.33	Across the board increase for department heads
6	LIBRARY STAFF	43,463.00	45,201.52	4.00%	\$1,738.52	Across the board increase
7	PLANNER	30,572.77	32,254.27	5.50%	\$1,681.50	Match department heads' increase
8	PLANNING BOARD	12,196.41	12,684.27	4.00%	\$487.86	Across the board increase
9	TAX ASSESSOR	27,450.05	36,600.00	33.33%	\$9,149.96	Increased from 21 hrs/wk to 28 hrs/wk
10	TAX COLLECTOR	35,525.88	37,479.80	5.50%	\$1,953.92	Across the board increase for department heads
11	TOWN CLERK	39,435.90	41,604.87	5.50%	\$2,168.97	Across the board increase for department heads
12	TOWN CONSTABLE	2,445.73	2,543.56	4.00%	\$97.83	Across the board increase
13	TOWN COUNCIL	6,091.75	6,091.75	0.00%	\$0.00	Level funded per Town Charter

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14	TOWN COUNCIL ASSISTANT	22,877.90	23,793.02	4.00%	\$915.12	Across the board increase
15	TOWN MODERATOR	409.94	426.34	4.00%	\$16.40	Across the board increase
16	TOWN SERGEANT	7,337.19	7,740.73	5.50%	\$403.55	Match department heads' increase
17	TOWN TREASURER	18,173.46	18,173.46	0.00%	\$0.00	Level Funded
18	DEPUTY TOWN TREASURER	0.00	31,000.00	100.00%	\$31,000.00	Position established by Charter and RIGL
19	WELFARE SERVICES DIRECTOR	4,798.55	5,062.47	5.50%	\$263.92	Match department heads' increase
20	ZONING BOARD	12,069.00	12,551.76	4.00%	\$482.76	Across the board increase
21	ZONING INSPECTOR	10,209.12	10,617.48	4.00%	\$408.36	Across the board increase
22	911 COORDINATOR	5,785.67	6,017.10	4.00%	\$231.43	Across the board increase
23	TOTAL COLLECTIVE BARGAINING UNIT	379,647.44	396,791.20	4.52%	\$17,143.76	Budget for all bargaining unit members' salaries except Animal Shelter and Transfer Station
24	TAX BOARD OF ASSESSMENT REVIEW	1,890.00	0.00	-100.00%	-\$1,890.00	No stipend requested
25	TOWN CLERK OFFICE OVERTIME	1,000	1,000	0.00%	\$0.00	Due to Collective Bargaining Agreement
	TOTAL SALARIES	797,463.42	875,743.72	9.82%	\$78,280.29	

B. PUBLIC WORKS

26	HIGHWAY DEPARTMENT	211,690	221,745	4.75%	\$10,055.00	Per attached budget request
	TOTAL PUBLIC WORKS	211,690	221,745	4.75%	\$10,055.00	

C. PUBLIC SAFETY

27	EXETER EMERGENCY MANAGEMENT	10,000	10,000	0.00%	\$0.00	Emergency Management Planning/Homeland Security
	TOTAL PUBLIC SAFETY	10,000	10,000	0.00%	\$0.00	

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**D. PUBLIC HEALTH &
WELFARE**

28	EXETER SUBSTANCE ABUSE	250	250	0.00%	\$0.00	For operation of programs
29	HEALTH CENTER OF SOUTH COUNTY	500	500	0.00%	\$0.00	Provides medical, dental and pharmacy services to low income residents of Exeter
30	HOSPICE	250	250	0.00%	\$0.00	Provides care and support for terminally ill children and adults in their homes
31	SENIORS HELPING OTHERS	250	250	0.00%	\$0.00	Assists town elderly with needed transportation and coordination of volunteers
32	SOUTH COUNTY COMMUNITY ACTION	1,000	2,000	100.00%	\$1,000.00	Serves an estimated 3% of the Exeter population
33	SOUTH SHORE MENTAL HEALTH CENTER	1,000	1,000	0.00%	\$0.00	Provides support and services to Exeter residents with mental health and substance abuse issues
34	VISITING NURSES	1,500	1,500	0.00%	\$0.00	Provides continuous home health and community based care to Exeter residents
35	WELFARE SERVICES	3,157	3,157	0.00%	\$0.00	Town Department responsible for providing services to Exeter residents.
36	DOMESTIC VIOLENCE RESOURCE CENTER	1,000	1,500	50.00%	\$500.00	Provides town domestic violence prevention/intervention services-163 Exeter contacts
37	WOOD RIVER HEALTH CENTER	1,250	2,000	60.00%	\$750.00	Provides medical, dental & social services to 350 Exeter residents
38	THE SAMARITANS	0	500	100%	\$500.00	Support for suicide prevention outreach initiative
	TOTAL PUBLIC HEALTH & WELFARE	10,157	12,907	27.07%	\$2,750.00	

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E. COMMUNITY SERVICES						
39	EWG LITTLE LEAGUE	2,590	2,590	0.00%	\$0.00	Town's contribution to operating costs
40	EWG YOUTH BASKETBALL	2,221	2,221	0.00%	\$0.00	Town's contribution to operating costs
41	EWG YOUTH SOCCER	3,701	3,701	0.00%	\$0.00	Town's contribution to operating costs for fall and spring soccer seasons
42	GIRLS SOFTBALL LEAGUE	2,590	2,590	0.00%	\$0.00	Town's contribution to operating costs
43	POP WARNER FOOTBALL	2,590	2,590	0.00%	\$0.00	Town's contribution to operating costs for football and cheerleading
44	SUMMER RECREATION	3,200	2,000	-37.50%	-\$1,200.00	\$1,500 group outings, \$200 in-house programming supplies, \$300 library programs
45	COMMUNICATIONS	789	789	0.00%	\$0.00	Telecasting costs for EWG-TV
46	MEMORIAL DAY PARADE	2,631	2,631	0.00%	\$0.00	Parade expenses
47	VETERANS GRAVES	\$250	\$250	0.00%	\$0.00	Cost for decorating graves for Memorial Day
48	URI COOPERATIVE EXTENSION	263	263	0.00%	\$0.00	Town's contribution to operating costs
49	SOUTHERN RI CONSERVATION DISTRICT	263	263	0.00%	\$0.00	Group identifies and addresses natural resources, soil & water conservation issues
50	Wildlife Rehabilitators Assoc. of Rhode Island	200	200	0.00%	\$0.00	Cover operating costs of caring for the wildlife cared for from Exeter
51	Wood-Pawcatuck Watershed Association	500	500	0.00%	\$0.00	Watershed Council for the Pawcatuck Watershed, monitors Wood River, Boone Lake, Breakheart Pond, Browning Mill Pond, Yawgoo Pond, Falls & Queens Rivers, and Fisherville, Locke, Sherman & Parris Brooks
52	Washington County Coalition for Children	500	500	0.00%	\$0.00	Advocates for the health and well-being of children and families in Washington County
	<i>EXETER SENIOR CITIZENS</i>	<i>0</i>	<i>0</i>	<i>n/a</i>	<i>\$0.00</i>	<i>Line item reserved</i>
	TOTAL COMMUNITY SERVICES	22,288	21,088	-5.38%	-\$1,200.00	

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F. GENERAL GOVERNMENT

53	ASSESSOR EXPENSES	13,460	17,665	31.24%	\$4,205.00	Travel/Training (2,300), Dues (465); Supplies (1,900), Mapping (12,000), Misc. (1,000)
54	BOARD OF CANVASSERS EXPENSES	12,720	4,761	-62.57%	-\$7,959.00	Travel (300); Membership RITCCA (735); Supplies (726); Elections (3,000)
55	EXETER ECONOMIC DEVELOPMENT COMMISSION	500	500	0.00%	\$0.00	In anticipation of filling vacancies. For a more aggressive effort to attract appropriate businesses to Exeter.
56	EXETER PUBLIC LIBRARY	63,490	64,828	2.11%	\$1,338.00	Supplies (\$3,500); Utilities (\$17,050); Materials (\$21,600); Contract Services & Membership (\$22,678)
57	INSPECTORS/BUILDING DEPT	2,800	2,800	0.00%	\$0.00	Recertification (1,250); Code, permits & supplies (1,550).
58	PLANNING BOARD EXPENSE	12,000	12,000	0.00%	\$0.00	Office Supplies (\$2,000); Training (\$1,000); Consultants (\$9,000)
59	PLANNING OFFICE EXPENSE	700	700	0.00%	\$0.00	Office supplies
60	PLANNER EXPENSES	727	727	0.00%	\$0.00	Office supplies (171); Travel/Training (315); Dues (241)
61	TAX COLLECTOR'S EXPENSES	3,970	3,970	0.00%	\$0.00	Travel/Training (1,110); Supplies (1,060); Printing/mailing of tax bills (1,800)
62	TOWN CLERK EXPENSES	99,281	100,721	1.45%	\$1,440.00	Public building maintenance, utilities and repairs (60,071); Equipment maint. contracts (10,155); General supplies & purchasing expenses (29,495); Travel/Training (1,000)
63	TOWN COUNCIL EXPENSES	1,500	1,500	0.00%	\$0.00	Misc supplies and stenographic services for Financial Town Meeting

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64	TOWN COUNCIL ASSISTANT EXPENSES	1,000	1,000	0.00%	\$0.00	Misc. supplies
65	TOWN SERGEANT EXPENSES	4,700	4,700	0.00%	\$0.00	Vehicle expenses, postage, pagers, printing, uniforms and supplies for Juvenile Hearing Board
66	TREASURER'S EXPENSES	6,783	7,600	12.05%	\$817.50	Misc supplies, payroll processing
67	ZONING BOARD EXPENSES	6,166	6,166	0.00%	\$0.00	Stenographer/Transcription fees (\$5,195); Supplies (\$589); Copier Maint. (\$267); Printing (\$114)
68	COMPUTER SUPPORT	26,040	29,500	13.29%	\$3,460.00	Annual support costs/fees for computer software systems and maintenance: Opal Administration-Assessor (3,025); Opal Tax Coll. (3,025), Opal Bldg Insp (1,365); Tax Assessor-CAMA (3,500); Treas.-HTE Phoenix (4,622); per contractual agreements. IT support for all town offices on an as-needed basis (13,963)
69	SUPPORT SERVICES	7,400	2,496	-66.27%	-\$4,904.00	Support funding as follows: Building Insp. \$1,248 (100 hrs/yr); Zoning Insp. \$1,248 (100 hrs/yr)
70	WEB SITE	1,000	1,000	0.00%	\$0.00	Support of Town Web Site; Annual host and e-mail account fees and updates
71	POSTAGE	9,000	9,405	4.50%	\$405.00	Postage for all Town departments
72	ADVERTISING EXPENSE	23,000	24,035	4.50%	\$1,035.00	Advertising for all Town departments
73	LEGAL FEES	80,000	75,000	-6.25%	-\$5,000.00	Anticipated legal services for the year, including retainer of up to \$500 per month to cover time attending Town meetings and union negotiations
74	FICA & MEDICARE EXPENSE	66,387	72,844	9.73%	\$6,456.84	7.65% of total payroll
75	EMPLOYEE HEALTH & DENTAL	185,631	197,368	6.32%	\$11,736.59	Health (\$185,134)/Dental (\$12,234) includes 2.5% employee co-share

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76	TOWN RETIREMENT EXPENSE	22,977	24,240	5.50%	\$1,263.71	5% employer contribution for eligible employees
77	INSURANCE EXPENSE	75,506	70,447	-6.70%	-\$5,059.35	Workers' Comp.(31,560), Property & Liability (35,991), plus add'l \$1M coverage (2,896)
78	ANNUAL AUDIT	11,500	12,250	6.52%	\$750.00	Annual audit of Town's financial statements as required by RIGL
79	CONTINGENCY FUND	25,000	30,000	20.00%	\$5,000.00	See HOME RULE CHARTER, Sec. 510., COUNCIL DISCRETIONARY FUND
80	R.I. LEAGUE OF CITIES AND TOWNS	2,407	2,407	0.00%	\$0.00	Annual Membership dues
81	WASHINGTON COUNTY REGIONAL PLANNING COUNCIL	3,000	3,000	0.00%	\$0.00	Annual membership dues for 9-member regional planning organization to include potential regionalized programs
82	ECONOMIC DEVELOPMENT	1,000	1,000	0.00%	\$0.00	Funding for economic development initiatives
83	PENSION ADMINISTRATION FEES	6,825	9,000	31.87%	\$2,175.00	401K administration and actuarial fees
84	ZONING INSPECTOR	525	525	0.00%	\$0.00	Zoning Bulletin, misc. supplies
85	EXETER VETERAN'S MEMORIAL COMMITTEE	1,000	1,000	0.00%	\$0.00	Town contribution to war memorial to be located on Library property
86	LIFE INSURANCE PREMIUM	1,114	1,114	0.00%	\$0.00	\$42/yr per employee
87	CONS. COMMISSION	200	200	0.00%	\$0.00	Operating Expenses
88	MUNICIPAL FUEL COSTS	5,000	5,000	0.00%	\$0.00	Due to uncertainty of fuel prices, funds available for fuel costs that exceed departmental budgeted amount
	TOTAL GENERAL GOVERNMENT	784,308	801,469	2.19%	\$17,160.29	

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G. FUNDS

89	ANIMAL SHELTER FUND	64,991	64,991	0.00%	\$0.00	General Fund contribution to Animal Shelter Fund per '05 Charter amendment. Budget Attached. \$40,510 year end fund balance fiscal year '08.
90	RESERVE FUND	400,000	450,000	12.50%	\$50,000.00	Pursuant to Home Rule Charter, ARTICLE V, Section 511, Reserve Fund. Only \$50,000 of proposed \$450,000 affects the total Town budget.
91	TRANSFER STATION FUND	20,000	17,365	-13.18%	-\$2,635.41	General Fund contribution to Transfer Station Fund per '05 Charter amendment. Budget Attached. \$77,924 year end fund balance fiscal year '08.
92	CAPITAL PROGRAM FUND	528,489	561,966	6.33%	\$33,477.24	Pursuant to Home Rule Charter, ARTICLE V, Section 504, Capital Program.
	Town Hall Renovations Fund	12,000	12,000	0.00%	\$0.00	Town Hall upgrades, improvements & retrofitting of offices.
	Computer System Upgrade Fund	1,200	10,000	733.33%	\$8,800.00	Computer equipment replacement & upgrades
	Vehicle Replacement Fund	0	0	0.00%	\$0.00	No funding requested
	Library/Chelsea Park Renovation & Repair Fund	0	10,000	100%	\$10,000.00	Preventive maintenance and renovations
	Public Works/Capital Improvement Fund (Roads)	270,307	283,146	4.75%	\$12,839.24	3rd year of a 3-year road plan
	Landfill Closure	139,912	94,875	-32.19%	-\$45,037.00	3rd year of 5-yr closure plan. \$51,682 moved to debt service for equipment.
	Public Works Department/New Equipment Fund	35,070	36,735	4.75%	\$1,665.00	1st year of 5-year purchase plans for replacement of 1995 plow truck (\$27,500/yr - 5yr total = \$137,500) and mowing equipment (\$9,235)
	2011 Property Revaluation	58,000	58,000	0.00%	\$0.00	Preparing for cost of next property evaluation estimated at \$170,000
	Statistical Property Revaluation	12,000	0	-100%	-\$12,000.00	Revaluation completed no additional funds required
	Pension Liability	0	22,210	100%	\$22,210.00	Unfunded liability due to potential pension fund issues
	Treasurer's Office Audit	0	35,000	100%	\$35,000.00	Independent evaluation of the Town's accounting procedures and practices and examination of municipal office operations