

# Town of Exeter, Rhode Island

## PLANNING BOARD

### APPLICATION FOR LAND DEVELOPMENT, SUBDIVISION OF LAND, AND/OR DEVELOPMENT (SITE) PLAN REVIEW

**APPLICATION TYPE:**

<input type="checkbox"/> Pre-Application	<input type="checkbox"/> Development Plan Review (Sec.2.5 Zoning)
<input type="checkbox"/> Other _____	

(Office Use Only)

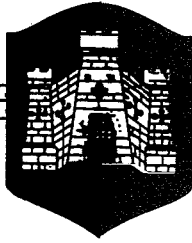
<input type="checkbox"/> Administrative Subdivision	Minor <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Final Plan	Major <input type="checkbox"/> Master Plan <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Final Plan
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1. Date of Application: \_\_\_\_\_
2. Assessor's Plat, Block & Lot Number(s): \_\_\_\_\_
3. Name of Proposed Subdivision or Development: \_\_\_\_\_
4. Applicant's Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, & Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address \_\_\_\_\_
5. Property Owner's Name (If Not Applicant): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
6. Applicant's Engineer/Surveyor: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
7. Frontage Road: \_\_\_\_\_
8. Current Zoning of Property: \_\_\_\_\_
9. Zoning Board of Review Action Required:  Yes  No.  
Variance:  Yes  No Special Use Permit:  Yes  No
10. Waivers Requested from Regulations:  Yes  No.  
Explain: \_\_\_\_\_
11. Type Development:  Residential  Other
12. Total Project Area in Acres: \_\_\_\_\_ Number of Proposed Lots: \_\_\_\_\_
13. Has this property been subdivided since 1977?  Yes  No
14. Application Fee Enclosed: Amount Received: \$ \_\_\_\_\_
15. Consultant Fee Required:  Yes  No Amount Received: \$ \_\_\_\_\_

This application grants permission to the Planning Board and its' officers and representatives to visit and/or inspect aforementioned property.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Revised:  
11/20/2003



# Town of Exeter, Rhode Island

## PLANNING BOARD

675 Ten Rod Road  
Exeter, R.I. 02822

### APPLICATION FOR LAND DEVELOPMENT, SUBDIVISION OF LAND, AND/OR DEVELOPMENT (SITE) PLAN REVIEW

401-294-2612  
401-294-2592

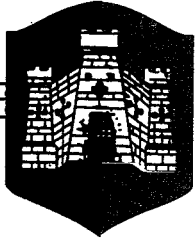
Fax 401-267-0128

**APPLICATION FEE SCHEDULE:** (This is a summary only. Please refer to the Subdivision Regulations, Section 3.3, for complete details of application, review, and inspection fees.)

TYPE OF DEVELOPMENT APPLICATION	PRE-APPLICATION CONFERENCE	CONCEPTUAL MASTER PLAN	PRELIMINARY PLAN/ HEARING	FINAL PLAN OR APPROVAL
<b>Administrative Subdivision</b>	NA	NA	NA	\$100
<b>Minor Subdivision</b> (Including RRC)	\$100 for 2 mtgs. \$100 per additional mtgs.	NA	\$200 \$50/lot/unit	\$100
<b>Major Subdivision Land Development Project</b> (Including RRC)	\$200 +20/lot/unit for 2 mtgs. \$200+ 20/lot/unit additional mtgs. * See Below	\$300+ 50/lot/unit (Residential) * See Below	\$500+100/lot/unit (Residential) * See Below	\$100 + 20/lot/unit (Residential) * See Below
<b>Hearing costs, Review and Inspection Fees</b>	NA	To be placed in escrow prior to review per 3.3.C	To be placed in escrow prior to review per 3.3.C	To be paid in full prior to final approval per 3.3.C
<b>Development Plan Review</b>	*See Below	NA	*See Below	*See Below All review fees to be paid in full prior to final approval per 2.5.3 A (Zoning)
<b>Extension Request</b>	\$100			

\* Non-residential: \$100.00 per 1,000 square feet gross floor area, up to 5,000 square feet; an additional \$50.00 per 1,000 square feet gross floor area above 5,000 square feet up to 20,000; and an additional \$10.00 per 1,000 square feet gross floor area above 20,000 square feet.

**Make checks payable to: Town of Exeter**



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675 Ten Rod Road  
Exeter, R.I. 02822

401-294-2612

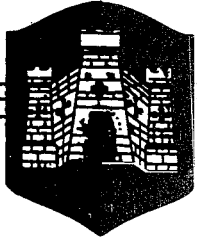
401-294-2592

Fax 401-267-0128

### General Procedures

1. **The Planning Board meets the fourth Tuesday of the month. Applicants should file an application at least fourteen (14) days before a meeting to assure placement on the Agenda for pre-application and minor subdivision applications, and thirty- (30) days for all Master and Preliminary plan applications for Major Land Development and Major Subdivisions. Development Plan Review will be determined case-by-case depending on the size and extent of the plan.**
2. Phone (or speak to) the Town Planner, the Planning Board Chairman, or the Planning Board Clerk, to get on the agenda for pre-application meeting with the Planning Board. The Planner can advise as to whether or not Zoning Board of Review action may be necessary. All reviews except administrative (pre-application, master, and preliminary) require ten (10) plan copies.
3. At a pre-application meeting, the Board will discuss applicant's intentions and determine type of application required (Administrative, Minor, or Major, etc.). The Board may indicate the likelihood of a need for consultant review (paid for by the applicant).
4. The applicant prepares an application (following the appropriate checklist in Appendix A of the Subdivision Regulations), and submits it to the Planning Board via the Town Planner or Board Clerk.
5. Planning Board Administrative Officer (AO) reviews application and certifies as complete and acceptable. Allow up to the following for review and certification:
  - a. Administrative -15 days
  - b. Minor – 25 days
  - c. Major Master – 90 days
  - d. Major Preliminary – 60 days
  - e. Major Final – 45 days
6. Upon certification, the application is placed on the next available Board agenda.
7. Unless additional time is consented to by the applicant, the Planning Board must take action within the following time frames:
  - a. **Administrative – 65 days** after certification of completeness
  - b. **Minor preliminary - no public hearing – 65 days** of certification of completeness
  - c. **Minor preliminary w/ hearing – 95 days** of certification of completeness
  - d. **Major Master Plan – after public informational meeting, Planning Board decision within 120 days** of certification of completeness
  - e. **Major Preliminary - application submitted by applicant based on approved Master Plan. After public hearing on Preliminary Plan is held, Planning Board decision within 120 days** of certification of completeness.
  - f. **Major Final Plan** application submitted by applicant. Planning Board decision within **45 days** of certification of completeness.
8. Administrative and minor subdivisions **expire** if not recorded by the applicant within 90 days of approval. Major subdivisions must be recorded within one year

The above summary is for informational purposes only. For a more complete and accurate description of these procedures, please refer to the most recently amended "Land Development and Subdivision Regulations" of the Town of Exeter.



# Town of Exeter, Rhode Island

**Lynette L. Lussier**  
Tax Collector

675 Ten Rod Road  
Exeter, R.I. 02822

1-401-294-4864

1-401-884-4740

Fax: 1-401-295-1248

## APPLICATION FOR VERIFICATION OF TAXES

PROPERTY

OWNER(S): \_\_\_\_\_

(ALL OWNERS MUST BE LISTED)

PROPERTY

ADDRESS: \_\_\_\_\_

MAILING

ADDRESS: \_\_\_\_\_

ASSESSOR'S MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

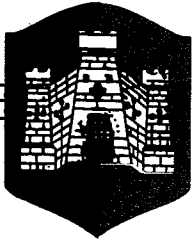
ALL OF THE ABOVE SPACES MUST BE COMPLETED BEFORE APPROVAL IS GRANTED.

THIS APPLICATION IS GIVEN IN ACCORDANCE WITH THE LAND DEVELOPMENT AND  
SUBDIVISION REGULATIONS OF THE TOWN OF EXETER.

\_\_\_\_\_  
TAX COLLECTOR/AUTHORIZED REPRESENTATIVE  
TOWN OF EXETER

DATE: \_\_\_\_\_

**NOTE: THIS APPLICATION IS VALID FOR 30 DAYS FROM THE DATE OF APPROVAL.  
APPROVAL IS NOT VALID WITHOUT STAMP AND SIGNATURE.**



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## PLANNING BOARD

675 Ten Rod Road  
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401-294-2612

401-294-2592

Fax 401-267-0128

### **Town of Exeter \*Planning Board \*Number of Application Plans Submissions:**

#### Pre-application:

Minor Subdivision – Two (2) large copies; Eight (8) small copies, 11x17

Major Subdivision or Project – Four (4) large copies; Eight (8) small copies, 11x17

Development Plan Review – Two (2) to Four (4) large copies depending on the project;  
Eight (8) small copies, 11x17

#### Master Plan:

Minor Subdivision – Two (2) large copies; Eight (8) small copies, 11x17

Major Subdivision or Project – Four (4) large copies; Eight (8) small copies, 11x17

#### Preliminary Plan:

Minor Subdivision – Two (2) large copies; Eight (8) small copies, 11x17

Major Subdivision or Project – Four (4) large copies; Eight (8) small copies, 11x17

Development Plan Review – Two (2) to Four (4) large copies depending on the project;  
Eight (8) small copies, 11x17

#### Final Plan:

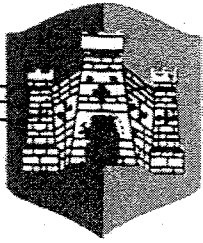
Minor Subdivision – Five (5) large copies and One (1) Mylar\*

Major Subdivision or Project – Five (5) large copies and One (1) Mylar\*

Development Plan Review – Five (5) large copies and One (1) Mylar\*

\* This submission is after the Planner reviews the final plan and the plan is ready for signing and recording.

For questions, please call the Exeter Planning Office at 401-294-2592 or;  
Email at [planningboard@town.exeter.ri.us](mailto:planningboard@town.exeter.ri.us)



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401-294-2612  
401-294-2592  
Fax: 401-267-1028

### PLANNING BOARD 2009 SCHEDULE OF MEETINGS

#### Meeting Dates:

#### Application Due Dates: \*\*

Tuesday, January 13, 2009

Tuesday, January 27, 2009

Tuesday, February 10, 2009

Tuesday, February 24, 2009

Tuesday March 10, 2009

Tuesday March 24, 2009

Tuesday, April 14, 2009

Tuesday, April 28, 2009

Tuesday, May 12, 2009

Tuesday, May 26, 2009

Tuesday, June 9, 2009

Tuesday, June 23, 2009

Tuesday, July 14, 2009

Tuesday, July 28, 2009

Tuesday, August 11, 2009

Tuesday, August 25, 2009

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

**January 13, 2009**

**February 10, 2009**

**March 10, 2009**

**April 14, 2009**

**May 12, 2009**

**June 9, 2009**

**July 14, 2009**

**August 11, 2009**

Tuesday, September 8, 2009

Tuesday, September 22, 2009

Regular Meeting

**September 8, 2009**

Tuesday, October 13, 2009

Tuesday, October 27, 2009

Regular Meeting

**October 13, 2009**

Tuesday, November 10, 2009

Tuesday, November 24, 2009

Regular Meeting

**November 10, 2009**

Tuesday, December 8, 2009

NO SECOND MEETING

**\*\* New Applications for Major Land Development Projects and Subdivisions are due one month before meeting date.**